

How to enter a Cash App type donation to give the donor full credit.

If your church uses a donation app other than Adventist Giving, there is the question of the fees. How do you enter a cash app donation, such as Square, Stripe or even PayPal, so that the donor receives credit for the full donation even if the church only receives part of it because of the fees?

Like this. Example: Donation of \$50. Fees of \$1.40.

Note: Some Cash Apps allow you to “receive” groups of donations all at once, showing up on your bank statement as one deposit. Others transfer each donation to your bank individually, so they must each be created as a deposit in Jewel. However it shows on your statement, each deposit on your statement should match an identical deposit in Jewel.

The Offering Total is the amount that the church will receive from the donation, after fees. The amount that will show up on the bank statement.

Contribution Entry

Current Offering Edit Cancel

Offering Date: 10/09/21

Offering Total: 48.60

Envs Entered: 2

On the first envelope, the full amount of the donation is posted, which will give the donor a receipt for their entire donation.

Envelope

Donor ID or Name: 1261 Shelby

Cash + Check: 50.00 = Env. Total: 50.00

Check #: square

Account	Amount
1 Tithe	50.00

Post it as a check, then identify it somehow in the Check # box. ID number, name of cash app, etc.

Envelope

Donor ID or Name: 997 No Name

Cash + Check: -1.40 = Env. Total: -1.40

Check #: square

Account	Amount
8525 Cash App Fees	-1.40

The second envelope will list the fees. Set up a Cash App Fees local account (or Square Fees, or whatever you wish to call it)

The donor is No Name.

The two envelopes together will equal the Offering Total and the Donor will receive full credit for their donation.

For more tutorials on GCC-DENOMINATIONAL POLICIES-GUIDELINES, see section 6000 on the gccsda.org auditor webpage.